Instructions for how to join a ZOOM meeting:

1) Ensure ZOOM is downloaded onto your device (Phone, Tablet, iPad,

Computer)

{It is free; you can find "Zoom" by searching for it in an internet browser, or inside your Apple Store or Google Play Store}



<u>https://play.google.com/store/apps/details?id=us.zoom.videomeetings&hl</u> <u>=en_US</u> (Android)



https://apps.apple.com/us/app/zoom-cloud-meetings/id546505307



2) Retrieve Your **ZOOM invitation** (Teachers will send it in either Text, Email or SeeSaw)



- 3) When you have received the invitation and <u>at the correct time</u>, click the link on your device, or press and hold the link. Your device (phone, tablet, computer) will prompt you, "Open ZOOM meetings?" or "Open ZOOM?"
 - a. Select YES / Allow Zoom to open
- 4) As the meeting loads, you MAY need to enter a passcode,

Please input your passcode:			

find the password inside the area with the link.

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- 5) The meeting will tell you "Please wait until the host lets you in"
- 6) Once the host allows you into the meeting, the image will change...
 - a. Your Device may ask you: Enable Video? Allow to use Camera?
 - b. In the bottom left hand corner, there will be a box coming up from the headphones image, saying "Connect to Audio" or "Call over Internet" ... Please select this, in order for you to hear the meeting.

Once you select to hear the



this, you should be able meeting.

7) In order to mute / unmute click the microphone



8) In order to turn off /on your video of yourself click the video camera



Enjoy your ZOOM meetings!